

**Hanska Community Library**

**1/3/2024 Meeting 6:15pm**

**Call meeting to order**

**Approve tonight's agenda**

**Approve Minutes from previous meeting**

**Open forum/guest(s)**

**Library Report – Angela Pick new Library Board member**

**Update from Christmas in Hanska event**

**Amy Byro no longer Library Director**

**What direction will the Library take**

**City Council Liaison report**

**Fundraising**

**New Business/Other**

**Adjourn**

**Next Meeting 2/7/2024 Hanska Community Library at 6:15 PM**

**"Friends of Hanska Library" meeting to be held at 7:00 PM following Board meeting**

## **Library Board Meeting January 17th, 2024**

### **Agenda**

Members present:

Meeting called to order:

Open Forum:

Discuss direction of Library, Angela Pick as Interim Library Director

Posted hiring of library director and volunteer Library Board members

Feb 24<sup>th</sup> event with the Armstrong Quintet

Volunteering for events such as the Spring Fling – Rhonda has to sign form created by city attorney

Rhonda getting paid for hours and time spent assisting the library

Spring Fling information needs to be emailed to vendors from the library email for Save the Date. Also, online event needs to be created.

Other Business

Adjourn

## **County: Brown County.**

### **Location:**

#### **Springfield Public Library**

120 North Cass Avenue  
Springfield, MN 56087

**Door:** Choice of 3-1 east, 2 west; if east or west main door-use key provided to get into building as well as to open door into main library. If east door south end-use key provided to open door into building as well as door to main office

**Drop off:** Put tubs on lower counter in main body of library (part of the circulation counter)

**Pick up:** Pick up tubs in office area by windows.

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### **Location:**

#### **Hanska Community Library (TBH)**

109 Broadway ST  
Hanska, MN 56041

**Door:** Front Door (Need key before 11 AM), otherwise stop in at City Hall at 201 Broadway, the clerk can walk down and let you into the library.

**Drop off:** Three steps through the front door is a chair with the outgoing tote upon it, switch totes or place on the floor next to the chair.

**Pick up:** Same as Drop off.

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### **Location:**

#### **New Ulm Public Library**

17 North Broadway  
New Ulm, MN 56073  
507-359-8331

**Door:** SW door nearest book drop/book mural. No key provided to courier. Library staff are available to open doors Monday-Thursday at 8:30 a.m. or Friday at 8 a.m. Ring the red doorbell located on the upper left of the door frame if delivering before the library is open (9:30 a.m. Mon-Sat).

**Drop off:** Once you have entered the building, use the staff room door just inside the entrance and to the left. The first door opens to the stairwell, come through the second door into the staff room. Bins are located just inside the staff room entrance on the left.

**Pick up:** Same as drop off

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### **Location:**

#### **Dyckman Free Library**

345 Main Street West

## Hanska Community Library Board Meeting Minutes

Wednesday, January 17, 2024

### **Board Members Present:**

Annette Larson, Deanna Zea, Anne Grunert,

**Library Board President:** Becky Seidl Vee

**Library Director:** Angela Pick

**City Council:** Ian Kjelshus

Meeting called to order at 6:15 PM

Anne Grunert approved agenda, seconded by Deanna Zea

Deanna Zea approved minutes, seconded by Annette Larson

### Open Forum/Guests:

An additional board meeting was held to discuss the open Library Board duties with the resignation of Amy Byro as Director.

Angela Pick – new board member as of December 2023, has volunteered to act as Interim library director. Angela will comply with a background check which is required when working with children at the library. With Angela moving into the director position, this has left an additional board member seat open. The open library board positions have been posted and applications can be picked up or requested from the Hanska Library. As of current, two seats are open, each for a two year term.

Becky Seidl-Vee informed the board and meeting attendees that the Hanska Library is in Route 1 for TDS pick up, drop off, twice a week. This led to the discussion of TDS fees for this service and a vote on the frequency of this service. Anne Grunert Motioned to have TDS couriers only come once a week. Deanna Zea seconded this motion. Unanimous vote to have the courier service once a week to cut costs. Angela Pick will let Stacy @ TDS know we will have a courier only come once a week effective immediately.

Per Becky Seidl-Vee, Rhonda Froehling assists the Hanska Library and because she is considered a city employee with the library, she is required to punch in when she is working at the library. Rhonda will contact the Library Board President and/or the City Clerk to inform when she will be assisting with the Library tasks until Angela Pick has been approved through the mandatory background check and can volunteer to resume the Library Director duties/tasks. Cinnamon Moldan, Hanska city clerk, informed Becky Seidl-Vee that any time a city paid employee wants to help out and volunteer for events such as the spring fling, a form must be signed that she is volunteering and documented as such. The Hanska city Attorney is creating the form for this use.

Discussion of Library policies and regulations: the Hanska Library was formed in 1983 with the Bylaws created. These Bylaws state Hanska Community Library is to consist of a 5 person Library board. If policies and regulations are not followed by the Board Members, Library Director and those working for the library, TDS could close the Hanska Library.

The Armstrong BLVD Brass Quintet will be performing on Saturday Feb 24<sup>th</sup> from 4-5 PM at the Hanska Community Center on the upper level. They will play for 1 hour and TDS has paid for the band. This is a free community event for the public. The Interim Library director will create a flyer and set up the facebook event on the Hanska Library page to announce this.

Anne will reach out to Greg Peterson at VSO to promote this event as well.

The library board plans to serve refreshments such as Coffee, water, lemonade – maybe cookies - Meat and Cheese tray and Crackers.

Becky will inform 'Last Chance Bar' and 'Nine-One' so they can prepare and possibly have food or drink specials that day as well. Angela will email Stacy at TDS about what would be approved for this event.

Spring fling Date finalized – April 20<sup>th</sup>, 2024. Angela Pick, interim Library director sets up the facebook events – hours for the event are 9-1:00 PM

Discussed overdue books project that Amy Byro previously maintained. Will bring this discussion to the February meeting.

Angela will email Michelle VanHee at the Madelia Times Messenger/Hanska newspaper to share the new library hours.

Motion to adjourn by Anne Grunert, seconded by Deanna Zea.

Next Meeting will be Wednesday, February 7, 2024 at 6:15 PM at the Hanska Community Library

**Board Members email addresses and phone numbers:**

**Deanna Zea** [dzea1965@yahoo.com](mailto:dzea1965@yahoo.com) PH 507-439-6805

**Annette Larson** [larsonannj@yahoo.com](mailto:larsonannj@yahoo.com) PH 507-439-6984

**Becky Barrett** [bbbarrett87@gmail.com](mailto:bbbarrett87@gmail.com) PH 507-240-0787

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**Anne Grunert** [annegrunert1@gmail.com](mailto:annegrunert1@gmail.com) PH 507-766-0963

**Library Director Amy Byro email address and phone number:** Hanska Community Library  
[libtbh@tds.lib.mn.us](mailto:libtbh@tds.lib.mn.us) PH Library: 507-439-7323

**City Council Lisaon:** Ian Kjelskus [lkjelskus@yahoo.com](mailto:lkjelskus@yahoo.com) - 5072761903

**Route 1**

Monday	Tuesday	Wednesday	Thursday	Friday
TDS	TDS	TDS	TDS	TDS
Arlington Gaylord	Arlington Gaylord	Martin Luther College New Ulm	Arlington Gaylord	Martin Luther College New Ulm
Winthrop	Winthrop	Dyckman Free Springfield	Winthrop Gibbon	Dyckman Free Springfield
Gibbon	Gibbon	Comfrey	Martin Luther College New Ulm	Comfrey
Martin Luther College New Ulm	Martin Luther College New Ulm	Dartur	Martin Luther College New Ulm	Butterfield
Hanska	Dyckman Free - Sleepy Eye Springfield	St. James-Watsonwan County Sherburn Public	St. James-Watsonwan County Hanska	St. James-Watsonwan County Sherburn Public
Sherburn Public	Comfrey	Fairmont- Martin County	Trimont	Fairmont- Martin County
Fairmont- Martin County	Butterfield	Truman Public	Fairmont- Martin County	Truman Public
Truman Public	St. James-Watsonwan County Madella	Lake Crystal	Madella	Lewisville
Lewisville	Trimont			Madella
Madella	Fairmont- Martin County Madella			Lake Crystal

**Route 2**

Monday	Tuesday	Wednesday	Thursday	Friday
St Peter Public	St Peter Public	St Peter Public	St Peter Public	St Peter Public
Le Sueur Public	Le Sueur Public	Elyan	Le Sueur Public	Le Sueur Public
Henderson Public	Henderson Public	Waseca Regional	Henderson Public	Waseca Regional
Montgomery	Montgomery	Waldorf Public	Montgomery	Wells
Le Center Public	Le Center Public	Wells	Le Center Public	Elmore Public
Elyan	Janesville	Blue Earth Community	Waterville	Blue Earth Community
Janesville	Waseca Regional	Winnabago - Muir	Janesville	Winnabago - Muir
Waseca Regional	New Richland	Mapleton Public	Waseca Regional	Mapleton Public
TDS	Wells	TDS	New Richland	TDS
South Central College	Elmore Public	South Central College	Wells	South Central College
Bethany Lutheran	Blue Earth Community	Bethany Lutheran	Blue Earth Community	Bethany Lutheran
Mankato State	Winnabago - Muir	Mankato State	Winnabago - Muir	Mankato State
Mankato - Blue Earth	TDS	Mankato - Blue Earth	TDS	Mankato - Blue Earth
	North Mankato Taylor		North Mankato Taylor	
	South Central College		South Central College	
	Bethany Lutheran		Bethany Lutheran	
	Mankato State		Mankato State	
	Mankato - Blue Earth		Mankato - Blue Earth	