

Hanska Community Library Board Meeting Minutes **Wednesday, March 6th at 6:15 pm**

Board Members Present:

Annette Larson, Deanna Zea

Library Board President: Becky Seidl-Vee

Interim Library Director: Angela Pick

City Council Liaison: Lucas Larson

Guest(s): Rhonda Froehling

Meeting Called to Order at 6:15 PM

Becky Seidl-Vee made an addendum to the Agenda by removing interview with Kris Karpen (not present) and to add discussion vote on moving the meeting nights

Motion to approve agenda changes by Deanna Zea seconded by Annette Larson

Motion to approve February minutes by Annette Larson seconded by Deanna Zea

Discussion and review of changing monthly board meetings to another night of the week due to possible board member applicants not available the first Wednesday evenings of each month.

Vote to move meeting nights to the first Thursday of each month at 6:15 PM. Motion made by Deanna Zea, seconded by Annette Larson. Motion carried

The board reviewed Kris Karpen interview previously held with Angela Pick and Becky Seidl-Vee. Motion made to Luke to city meeting

Interim Library Director Report by Angela Pick

- TDS - Stacy and Seth have assisted Angela with questions, computer software and bring a lot of knowledge to the table. They are available for questions, direction and guidance.
- Possible candidate interested in assisting Angela with the library board director tasks during the summer. Angela will share information with this candidate and assist with any questions and or ideas. Angela would appreciate the assistance tremendously.
- Other additional candidate possibilities have been brought to Angela's attention and she will reach out as needed to assist with Library director tasks or possible board member position.
- Angela has many Programming ideas, visiting other libraries, fb ideas, and will work with ideas that are feasible with our community and funding.

One idea she would like to proceed with is a Glo stick party at the Community Center to offer school age kids a social gathering event. - Luke will bring the idea to the city council meeting for approval or concerns.

- More adult and preteen gatherings are possibilities
- She is getting more books based on patron request
- Angela is excellent at creating flyers so she will create a flyer for spring fling. Once completed it will be used to supply mailed flyers again this year. If Thrivent funds are available, funding will be used for this purpose. Annette Larson will take care of speaking with the postmaster about doing this again approximately 2 weeks before the Spring Fling event on April 20th.

- 6 kids and 3 adults participated in kids night out held in February
- Armstrong band was a huge success and the quintet shared stories, history and humor with each song they played. There were 51 people present and Friends of Hanska donations raised (including matched funds by Willie Wurtz) totalled \$2633
- Library hours are Monday - Friday from 2 to 6 PM
- Rhonda filled in when Angela was ill or if she needs off
- Angela plans to attend the Library Director meeting March 14th
- Angela would like to establish a Wish list to be added to report next month
- Computer use every day - lost track of patrons for that as they come and go
- In February the library had 66 adults/108 youth utilize the library
- Monthly statements/invoices will be shared at each months meeting provided by the city clerk to the library director
- In review of the Feb charges, the attorney charge of \$1000 was questioned by the board and disputed due to the board not being aware of such charges in advance to be voted on and dispensed from the library funds. Lucas Larson will bring this to the city council meeting for discussion.
- Music license charge of \$400 was billed to the library for the Armstrong Blvd Band to play at the Community Center. Becky discussed this charge with the City Clerk as the board was not aware of needing the music license to have the band play and was then advised to cancel the December 7th concert with the Armstrong Band if the library didn't want to pay for the music license. The cost of the band was paid for by TDS. Angela inquired with TDS and they are checking how other libraries in the area cover this.
- Becky questioned where the Library board meeting minutes get posted. Amy mentioned in November 2023 they were getting posted but the board is unaware of which online portal. Discussion was had about having the minutes posted with the City of Hanska website. Angela will follow up on this. Deanna motioned to make minutes available online, seconded by Annette. Motion carried.
- A Large portion of books have been returned from patron(s) so no overdue book project underway
- Cabinets and wall shelves for library - Travis measured and ordered - Becky Seidl-Vee asking if the cost for the cabinets is coming from the insurance company. Luke will inquire at the city council meeting and bring it to the next library board meeting.
- A grant letter was received for replacement of the Furnace/AC unit in the amount of \$4000. It was voted to have additional quotes provided for the unit and installation.

City council report - nothing to report

Spring Fling discussion:

Luke will follow up with fire dept on to-go boxes to be used at the Spring Fling (30-40 qty)

Items already donated for the Silent Auction -

Hanska furniture donated picture

Hy vee \$50 gift card

Tea kettle

Gift basket Bed bath and beyond

Kristi - Tupperware donation

Food license for the library board to serve a meal - Angela checking with cinnamon to get this in place

Food will be a free will donation. Meal to consist of Hot dogs, sauerkraut, buns, chips, baked beans, lemonade, coffee, water

Motion to adjourn made by Deanna Zea and seconded by Annette Larson

Board Members email addresses and phone numbers:

Deanna Zea dzea1965@yahoo.com PH 507-439-6805

Annette Larson larsonannj@yahoo.com PH 507-439-6984

Becky Seidl-Vee beckyseidl@gmail.com PH 507-227-1026

Interim Library Director Angela Pick email and phone number: Hanska Community Library

libtbh@tds.lib.mn.us PH Library: 507-439-7323

Angela Pick angelapick@charter.net PH 507-327-0576

Kris Karpen kkarpen61@gmail.com PH 507-276-9395

City Council Lisaon: Ian Kjelshus ikjelshus@yahoo.com - 507-276-1903

FRIENDS of Hanska Library Meeting

Angela filing for 501c3

Bylaws and 4 officers required - \$275 filing fee and report every year

President - angela

Officer - Rhonda

Brief meeting held since most was discussed during board meeting